

## INSTRUCTIONS FOR AUTHORS

**General information.** JTCT is a prestigious academic publication in the field of tourism research, being indexed by ProQuest, Cabell's, Ebsco, CEEOL, Index Copernicus, and other databases. It is an international peer-reviewed biannual journal. Reviewers cover a wide range of expertise, and they are based in Australia, Egypt, France, Greece, Hungary, Israel, Romania, South Africa, Turkey, the United States and other countries. This journal aims at providing both professionals and academics with an overview of theories and practices in the tourism industry, while focusing on challenges and trends currently manifest throughout the world. It is published by the Romanian American Association of Project Managers from Education and Research.

**Editor-in-chief.** Mihaela Dinu, PhD, Prof., Romanian-American University in Bucharest, Romania

### **Editorial Office Contact Information:**

**E-mail:** office@journaltct.ro

**Website:** www.journaltct.ro

### **Editorial policies for authors**

*JTCT* publishes original contributions. Papers presented at international events, which have not been published or are not considered for publishing elsewhere, are also accepted for peer revision. Topics of interest include all subjects that relate to the theory and practice of tourism. Contributions in the field of cross-disciplinary areas are encouraged.

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*Authorship.* The author must complete and email a form "Manuscript submission form" along with the electronic submission of the article. The manuscript transfer form guarantees that the author has the copyright and responsibility of the paper submitted, and that s/he agrees to transfer the rights to the Association in case the contribution is published. If there are several authors, their coordinator or one of the authors designated by the others has to submit the form and it represents all the authors in the relation with the editorial office. The responsibility related to the content of the paper, conflicts of interests and others remains to the author(s).

*Reprints.* Each author is entitled to up to 3 copies of the issue, delivered at a discount rate of 50% from the individual retail price.

## Guidelines for submission

Only electronic submission is accepted (e-mail: [submission@journaltct.ro](mailto:submission@journaltct.ro)). The paper should be sent with the filled "Manuscript submission form", which is available on journal's website or could be obtained from the editorial office. In the case of multiple authorship, just the author to be in further contact with the editorial team has to fill the form for all the others.

*Manuscript length:* 16-26 pages

*Citation system:* APA, use of footnotes is discouraged

*Abstract.* About 150-200 words

*Key words.* 3 to 5

*Proofreading.* The submitting author is responsible for preparing manuscript in a clearly written style, in scholarly English, with no errors of spelling, grammar, or punctuation. The editorial office provides proofreading, but if too many errors are present the paper would be returned.

*Figures and tables* should be black and white or in grayscale. No graphic material should be larger than 4 1/2 x 6 1/2 inches. All figures and tables have to be numbered and referenced. Please do not attach figures and tables as pictures (jpeg formats) and use the facilities offered by the editing program.

*Photos.* Only black and white or grayscale photos are accepted. For submission procedure they are included in the text, for final printing separate pictures have to be sent, larger than 300 dpi. All photos have to be numbered, have copyright if the case, and have a title.

<i>Item</i>	<i>Font</i>	<i>Layout</i>	<i>Font size</i>	<i>Alignment</i>
Title	<b>ARIAL BOLD</b>		12 pt	Centrate, uppercase
author's surname	<b><i>Arial bold italic</i></b>		11 pt	Centrate, sentence case
author's name	<b><i>ARIAL BOLD ITALIC</i></b>		11 pt	Centrate, uppercase
Affiliation	<i>Arial italic</i>		10 pt	Footnote
abstract	<i>Arial italic</i>		10 pt	Justified
key words	<i>Arial italic</i>		10 pt	Justified
first order section header	<b>Arial bold</b>		11 pt	Justified
other headers	<b><i>Arial bold italic</i></b>		11 pt	Justified
captions (figures and tables)	<i>Arial italic</i>		10 pt	Justified
text: first paragraphs	Arial normal		11 pt	Justified
text: following paragraphs	Arial normal		11 pt	Justified
Footnote	<i>Arial italic</i>		10 pt	Justified
quotations and sources	APA Citation Style			

## Evaluation and acceptance

Manuscripts are evaluated according to the following *principles*:

- Sound academic grounding: use of consistent and appropriate methodology, based on the latest sources and published research in the respective fields;
- Originality and innovation: innovative and original approaches are favored in a comprehensive perspective encompassing imitation, assimilation, experimentation, continuous improvement and research-based activities;
- Correlation with current practices in the field: articles should tackle urgent and up-to-date issues and challenges currently manifest in the respective fields, as well as identify relevant trends and developments in this respect;
- Practical focus and bearing: submissions are encouraged to be practice-oriented and be applicable in the respective fields, they should be both descriptive and have a relevance and scope beyond the specific situations under analysis;
- Relevance to the topic of the issue: each call for papers shall comprise a new topic for every issue, as well as the submission guidelines to be observed.

*Corrections.* The reviewers might suggest certain revisions, additional work on paper. The author in contact with the editorial office has to send back the accordingly modified paper, with incorporated suggestions, before the deadline specified in the review report.

*Publication.* Even if it is accepted, the final paper is not published until the author subscribes to the journal. The journal is widely available through prestigious international academic databases, so a large public has access to its articles. Even if editorial work is voluntary, the continuous publication and distribution of the journal is costly. Therefore, it has to be supported for further ensuring its existence.